



TĀMAKI PAENGA HIRA

AUCKLAND WAR MEMORIAL MUSEUM

TRUST BOARD MEETING

AGENDA

Events Centre, Level 3, Auckland Museum
9.00 am – 3.00 pm, Thursday 26 June 2025

Membership

Chairperson

Deputy Chair

Members

Ms Rachael Tuwhangai

Mr Alastair Carruthers

Ms Penny Hulse

Mr Ben Palmer

Ms Melissa Firth

Mr John Judge

Mr Martin Mariassouce

Lupematasila Misatauveve Dr Melani Anae

Professor Emeritus David V Williams

Distinguished Professor Emeritus Paul Spoonley

Invited

David Reeves, Chief Executive

Jignasha Patel, Director Finance and Enterprise

Catherine Hammond, Director Collections & Research

Catherine Smith, Director People & Organisation

Te Arepa Morehu, Tumuaki Māori

Victoria Travers, Director Audience & Engagement

James Liddell, Executive Officer

Danielle Uniza, Board Secretary

Trust Board Meeting - 26 June 2025

26 June 2025 09:00 AM - 03:00 PM



Agenda Topic	Presenter	Time	Page
Audience and engagement workshop		09:00 AM-10:15 AM	
MORNING TEA BREAK		10:15 AM-10:30 AM	
Becoming a Te Tiriti-led Museum workshop		10:30 AM-12:00 PM	
LUNCH BREAK		12:00 PM-12:45 PM	
1. Welcome	Chair	12:45 PM-12:50 PM	
2. Procedures	Chair	12:50 PM-12:55 PM	4
2.1 Apologies			
2.2 Disclosure of interest			4
3. Confirmation of minutes for 24 April 2025	Chair	12:55 PM-01:00 PM	7
4. Actions Register	Chair	01:00 PM-01:05 PM	16
Matters for decision or discussion			
5. Chief Executive's report	Chief Executive	01:05 PM-01:25 PM	19
5.1 Tumuaki Maori He Korahi Maori Report			27
6. Annual drawdown from Library Trust Fund	Director Collections & Research	01:25 PM-01:30 PM	36
6.1 Levingstone Cook Report 2024_25			39
7. Annual drawdown from Research and Publication Reserve	Director Collections & Research	01:30 PM-01:35 PM	42
7.1 FY 2024-25 Research Publications Reserve Report			45
7.2 Research Development Resourcing 2024-25			51

8.	Q3 Statement of Service Performance	Executive Officer	01:35 PM-01:45 PM	53
8.1	Q3 Statement of Service Performance Assessment Matrix 2024-25			58
9.	Policy Review Program - Delegation of Financial Authority and Fundraising	Governance and Planning Advisor	01:45 PM-01:55 PM	60
9.1	Delegation of Financial Authority Policy - Amended ARC			63
9.2	Fundraising Policy - Amended ARC			67
10.	Market Salary Benchmarking (Closed item)	Director People & Organisation	01:55 PM-02:05 PM	71
Reports from Committees				
11.	Audit and Risk Committee Update (Verbal)	Chair, Audit & Risk Committee	02:05 PM-02:10 PM	
12.	Taumata-a-Iwi	Tumuaki Maori	02:10 PM-02:15 PM	75
13.	Pacific Advisory Group update	Chief Executive	02:15 PM-02:20 PM	76
14.	Auckland Museum Institute update	Chief Executive	02:20 PM-02:25 PM	77
Matters for noting (discussion by exception)				
15.	Health & Safety Report	Director People & Organisation	02:25 PM-02:35 PM	78
15.1	April (link to Diligent)			
15.2	May (link to Diligent)			
16.	Financial Performance Reporting	Director Enterprise, Finance and Property Services	02:35 PM-02:50 PM	
16.1	Monthly financial statement – May (Link to Diligent)			
16.2	Judgements and Estimates for 2025/2026			
17.	Risk Management Reporting (Link to Diligent)	Governance & Risk Advisor	02:50 PM-02:55 PM	
Meeting close			02:55 PM-03:00 PM	