



**AGENDA FOR MEETING OF THE
AUCKLAND MUSEUM TRUST BOARD
Horotiu room, Level 2, Auckland Museum
9:00 am – 3:45 pm, Thursday 27 February 2025**

Board member photography in the South Atrium: 8:00 am - 9:00am

Public hearing of Draft Annual Plan submissions: 11:00am

Lunch: 12:00-12:45 pm

Attending: Lupematasila Misatauveve Dr Melani Anae, Mr Alastair Carruthers (deputy chair), Ms Melissa Firth, Ms Penny Hulse, Mr John Judge, Mr Martin Mariassouce, Mr Ben Palmer, Distinguished Professor Emeritus Paul Spoonley, Ms Rachael Tuwhangai (chair), Professor Emeritus David V Williams

Apologies: none received

Invited: David Reeves, CE; James Liddell, Board Secretary; Catherine Hammond, Director Collections; Catherine Smith, Director People; Jignasha Patel, Director Finance and Enterprise; Te Arepa Morehu (Tumuaki Māori)

		Time
	BOARD MEMBER PHOTOGRAPHY Photographs of Board members will be taken between 8:00 and 9am in the South Atrium.	8:00 – 9:00
1.	BOARD ONLY TIME Note: no resolutions / decisions may be made during this item.	9:00
2.	WELCOME Welcome - chair	9:20
3.	PROCEDURES 3.1 Apologies 3.2 Register of interests	9:20
4.	CONFIRM MINUTES Confirm minutes of previous open meeting (5 December 2024) . Agree to publish open minutes on the website.	9:20
5.	ACTIONS BROUGHT FORWARD FROM 5 DECEMBER TRUST BOARD MEETING	9:25



		Time
	Recommendation: <ul style="list-style-type: none"> Note the actions brought forward 	
6.	IN-PERSON PRESENTATION - NGĀTI KURI/AUCKLAND MUSEUM: KERMADECS/RANGITĀHUA <ul style="list-style-type: none"> Sheridan Waitai and Tammy Tauroa, Ngāti Kuri (Auckland Museum), Thomas Trnski and Sarah Withers (Auckland Museum) will present. Recommendation: <ul style="list-style-type: none"> The Board thanks Sheridan Waitai, Tammy Tauroa, Tom Trnski and Sarah Withers for the presentation. 	9:30
	MORNING TEA BREAK (kai with Ngati Kuri representatives)	10:00
7.	DRAW DOWN OF VAILE TRUST FUNDS <p>Report requests draw down of funds to support the establishment of an Archaeological Conservator position.</p> Recommendation: <ul style="list-style-type: none"> Approve draw down of up to \$105,000 per annum from the Trust for five years to fund the position. 	10:15
8.	CHIEF EXECUTIVE'S REPORT (OPEN SESSION) <p>Report includes summary of repatriation activity.</p> Recommendation: <ul style="list-style-type: none"> The Board notes the chief executive's report 	10:30
9.	PUBLIC HEARING AND CONSIDERATION OF THE DRAFT ANNUAL PLAN 2025/26 <p>The following submitters will appear at the hearing:</p> <ul style="list-style-type: none"> Ms Marietta Coney Mr Bill Rayner <p>Report Attachment A – Draft Annual Plan (as published for consultation) Attachment B – Summary of Feedback Attachment C – Email and letter submissions Attachment D – Late submission by Bill Rayner</p> Recommendation: <ul style="list-style-type: none"> The Board adopts the DAP 2025/26 subject to any changes agreed at the meeting and sends to Auckland Council. 	11:00
	LUNCH	12:00 – 12:45



TĀMAKI PAENGA HIRA
AUCKLAND WAR MEMORIAL MUSEUM

		Time
10	<i>ENTER CLOSED SESSION</i> <i>MOTION TO EXCLUDE THE PUBLIC UNDER THE LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 1987</i>	12:45
11.	[REDACTED]	[REDACTED]
12.	[REDACTED]	[REDACTED]
13.	[REDACTED]	[REDACTED]
14.	[REDACTED]	[REDACTED]
15.	[REDACTED]	[REDACTED]
16.	[REDACTED]	[REDACTED]



		Time
	<i>ENTER OPEN SESSION – the board resolves to enter open session as provided for in s 8 (3) of the Auckland War Memorial Museum Act 1996, and s 7 and s 48 of the Local Government Official Information and Meetings Act 1987</i>	
17.	<p>HEALTH AND SAFETY REPORTS TO 31 JANUARY 2025</p> <p>Cover report with health and safety reports for November 2024, December 2024 and January 2025 attached.</p> <p>Recommendation:</p> <ul style="list-style-type: none"> • receive the reports. 	3:15
18.	<p>ADOPTION OF MEETING SCHEDULE, IMPROVEMENTS AND WORKPLAN FOR 2025</p> <p>Report sets out the agreed meeting schedule, revised workplan, and identifies some areas for improving board processes.</p> <p>Attachment: Month-by month workplan for 2025</p> <p>Recommendation:</p> <ul style="list-style-type: none"> • approve the calendar of meetings for 2025 • note the forward work programme • note areas of recommended improvements for Trust Board and Committee meetings 	3:30
19.	MEETING CLOSE	3:45

Next meetings:

- Committees: 3 April 2024
- Board: 24 April 2024